



St. Columba's School

1, Ashok Place, New Delhi, 110001

Website: www.stcolumbas.edu.in

Email: stcolumbas@stcolumbas.edu.in
principal@stcolumbas.edu.in

Phone: 011 - 23363134 / 23363462

4th October 2022

Dear Parents,

Fees can now be paid through the e-Care App (on mobile) and the e-Care Panel (on PC).

Steps to be followed on **e-Care App (on mobile)**:

1. Open the e-Care App.
2. Click on the '**Fee**' tab on the bottom green strip.
3. Enter the details required, select the installment(s) that needs to be paid and proceed by clicking '**PAY NOW**'.
4. You will be directed to the payment gateway for making the payment by different methods.
5. A Fee Receipt will be generated immediately for your record and reference.

Steps to be followed on **e-Care Panel (on PC)**:

1. On the School Website, click on '**e-Care Login**'. Use the same details as the App to Login.
2. On the e-Care Panel, click on '**Fee**'.
3. Enter the details required, select the installment(s) that needs to be paid and proceed by clicking '**PAY NOW**'.
4. You will be directed to the payment gateway for making the payment by different methods.
5. A Fee Receipt will be generated immediately for your record and reference.

If you face any difficulty, kindly contact the e-Care team:

Mr. Ankit: 7428068618 / 9999661140 or email on ecare@stcolumbas.edu.in .

Before paying, kindly check whether the Unpaid/Paid data is correct. If not, email the e-Care team along with fee receipts for verification and rectification.

As mentioned in my previous communication, we have ensured that no convenience fees will be charged.

With every good wish,

Br. Robert Fernandes

PRINCIPAL
ST. COLUMBA'S SCHOOL
NEW DELHI-110001

