



2023 – 2024



# St. Columba's School

## (2023-2024)





# Principal's Message

Dear Students, Teachers and Parents,

As we enter into Academic Year 2023-24, let us remain ever so grateful for the opportunity we have had, to resume school, physically, last year. We hope that as we go through each day, we also become aware of the blessings that we receive through even the minutest of things.



This school diary is an integral document for information and communication. It encourages each, connected with the school, to play their part in achieving the overall goals of education. We are partners in this endeavour and the key to having a fruitful experience in St. Columba's would be to make yourself aware of what is in this diary, to reflect on the instructional and inspirational content, and follow it in letter and spirit.

Within this diary, we are presented with the ethos that needs to be cultivated in our institution and what is expected of each person so that all have a safe, enjoyable and fulfilling experience in school. For this to happen, it is important that any information that is required by the school is shared clearly, honestly and on time. Since the safety and well-being of all concerned is a priority, this would help to build a sense of trust among all stakeholders.

The information in this physical diary will also be present on the e-Care App. However, this book has space that is provided for the purpose of recording day to day activities, requirements and communications. We hope that it is used well and is treated with reverence. It has great scope to be, for each of us, a valuable record of our learnings during the year and will thus help us realize our true selves.

The theme we have decided to follow this year is 'Dream, Believe, Evolve'. Our ever-changing society and world calls us to take up new challenges each day. To flourish we need to realize that hard work is key and that supporting one another is the only way forward. Through this theme, we, at St. Columba's, are proclaiming that each person is unique in the dreams they have for themselves, but we do so with the conviction that we need each other's positive energy and companionship to believe completely, and thus evolve into leaders for the present and future.

St. Columba's has its own ideals which are outlined well in the school anthem as well as the expectations and rules within this diary. Further, each one of us comes with our own family traditions and values. I believe that both exist for the greater good and, therefore, wish that all of us relate and behave in a manner that allows for each one to be happy and safe here.

I pray for God's blessings in our journey through the year – may all of us have faith in our dreams, believe that they can be achieved and evolve into committed human beings for our planet

Br. Robert Fernandes

# National Anthem

# Preamble

जन-गण-मन अधिनायक जय हे  
भारत भाग्य विधाता  
पंजाब सिंध गुजरात मराठा  
द्रविड़ उत्कल बंग  
विंध्य हिमाचल जमुना गंगा  
उच्छल जलधि तरंग  
तब शुभ नामे जागे  
तब शुभ आशिश माँगे  
गा हे तब जय गाथा  
जन-गण-मंगलदायक जय हे  
भारत भाग्य विधाता  
जय हे, जय हे, जय हे  
जय जय जय जय हे.

WE, THE PEOPLE OF INDIA, having solemnly resolved to constitute India into a **SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC** and to secure to all its citizens:

**JUSTICE**, social, economic and political; **LIBERTY** of thought, expression, belief, faith and worship; **EQUALITY** of status and of opportunity; and to promote among them all **FRATERNITY** assuring the dignity of the individual and the unity and integrity of the Nation;

IN OUR CONSTITUENT ASSEMBLY this twenty-sixth day of November, 1949, do **HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION**

## National Song

वंदे मातरम् ।  
सुजलाम् सुफलाम् , मलयज् शीतलाम्  
सस्यश्यामलम् मातरम् ।  
शुभ्रज्योत्स्नापुलकितयामिणिम्  
फुल्लकुसुमितदरुमदलशोभिनीम्  
सुहासिनीम्, सुमधुर भाषिणीम्  
सुखदाम् वरदाम् मातरम् । ।  
वंदे मातरम् ।

## Saare Jahan Se Achha

सारे जहाँ से अच्छा

सारे जहाँ से अच्छा, हिन्दोस्ताँ हमारा  
हम बुलबुले हैं इसकी, ए गुलसिताँ हमारा ।

परबत वो सबसे उँचा, हमसाया आसमाँ का  
वो संतरी हमारा, वो पासबा हमारा ।१।

गोदी में खेलती है, जिसकी हजारों नदियाँ  
गुलशन है जिसके दम से, रश्के जिना हमारा ।२।

मजहब नहीं सिखाता, आपस में बैर रखना  
हिन्दी है हम, वतन है, हिन्दोस्ता हमारा ।३।

## **THE SPIRIT AT ST. COLUMBA'S**

Human Beings are not born equal. However, each human being is born unique. Each one has the right and potential to shine. The whole of Life, but especially the family and education in early life are fundamental environments in which each human being both discovers and gets the initial feel of one's innate potential.

The modern age, modern psychology and current sociological thought have all concurred that it is in inclusivity and not exclusivity which is the best nurturing environment during the initial key years of a human being's life.

We have multiple intelligences and that all of us, to reach our potential, must have the experience of growing in ALL our multiple intelligences, while discovering the ones which are our strengths and having reasonable expectations of those which are not our strengths. However, the development of one to the negation of others leads to the development of warped personalities, possibly eccentric and anti-social persons and thus basically sad human beings – which is not the purpose of any school and definitely not a school like St. Columba's.

Thus St. Columba's chooses to be a school with an inclusive environment.

It is our challenge, in this environment, to help each individual discover and grow to their potential.

We understand that all the children are not expected to and it is not desirable that all only shine in one area of excellence. Some will have better sporting capabilities than others, others will have better theatrical abilities (like Shahrukh Khan – our past pupil); others will have greater entrepreneurial skills like (the founder of Naukri.com – again, our past pupil).

This fundamental truth was understood by Edmund Rice, the founder of the Christian Brothers as far back in 1802! Edmund was a very successful businessman when most of his fellow Irish men were wallowing in poverty. He did not come to success because he was born to privilege – far from it – he was as disenfranchised as the rest of his countrymen, brutalized by vengeful English Lords. Having reached success the tough way, He chose to take kids from the most miserable backgrounds and give them both the means to live respectful lives (e.g., one of his success stories was transforming a stow away young Italian lad – Bianconni – and set him up in business – Bianconni, even in Edmund's life time, gained wealth far in excess of any wealth Edmund had, yet his hallmark, like Edmund, was care for the less fortunate) and to be compassionate people.

Therefore, Edmund Rice schools, and thus, St Columba's as an Edmund Rice Educational Institution, has always endeavored to welcome students from all backgrounds and with various abilities or so called 'disabilities' what we now term 'differently abled persons', to the school. The hallmark of St Columba's, and this will be attested to by all Columbans, is that the background or the economic wellbeing or deprivation of a fellow Columban does not matter, in fact, it has never been a factor in relationships. Columbans who are challenged physically draw forth from their peers the most generous support and concern.

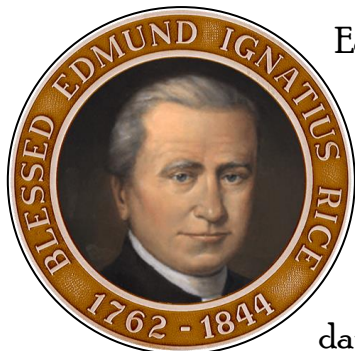
Creating a High Potential school has not meant for us, St. Columba's, being in a rarefied environment. We struggle to stay shoulder to shoulder with our students as they discover who they are – the discovery is, at the end, an experience of ecstasy but the journey is generally one through which their strengths of character are developed. Being an inclusive school will mean that we mirror our society: we have full classrooms; we have to struggle to find the finance to create empowering infrastructure, open new courses and to maintain the same.

Through it all our students come forth as self-aware, self-assured, socially conscious and mindful of their innate divinity, humane human beings who have what it takes to shine in life – and that surely is THE HIGHEST POTENTIAL. It is in this sense that we are a high potential school – and we dare anyone to nay our claim. This is not often seen while in school (though there are many wonderful stories from parents and young people of how they have bloomed) or even at the time of the student's graduation, or at the time of their CBSE Class X or XII results, but when they leave school and suddenly realize the privileged place which was their alma mater – St. Columba's!



# Edmund, the Extraordinary

## A brief historical sketch Of Edmund Rice our saintly founder



Edmund Rice was born in Callan, Co. Kilkenny, Ireland in 1762. Ireland was occupied by the English and poverty and religious discrimination abounded. Edmund belonged to a tenant farming family. After completing his commercial education, he worked with his uncle in establishing a very lucrative ship chandler's business, one of the few occupations open to people like him. In 1785, he married Mary Elliot, the daughter of a prosperous Waterford businessman. In 1789, tragedy struck when his wife died. Edmund was now left alone to care for a daughter with special needs.

In 1800 Edmund sold his elegant house and moved into a stable to open his first school in Waterford. His first two companions were Thomas Grosvenor and Patrick Finn who joined him in 1802. The first monastery that Edmund built was called Mount Sion and this is where he died and is now buried.

Initially Edmund's Brothers were known as the Presentation Brothers. The Congregation of Christian Brothers was formally founded in 1820 with Edmund Rice as the first Superior General. In 1825, the first school outside Ireland was started in Preston, England. In 1838 Edmund Rice resigned as Superior General. In 1841 he fell ill and died on 29th August 1844. The Calcutta Brothers came into existence in 1845 – a Religious Brotherhood under the authority of the Archbishop of Calcutta. The first 2 Calcutta Brothers were Irish men, trained by the Christian Brothers in Ireland. In 1895, the Calcutta Brothers amalgamated with the Christian Brothers.

Today there are about 800 Christian Brothers in 28 countries all over the world. Edmund was beatified on 6th October, 1996. The Christian Brother community has initiated a process to raise him to the altars although he has already been canonized in the hearts of those who have experienced his charismatic presence through his band of dedicated men. The Christian Brothers ministry is the Christian Education of youth. This ministry is carried out in many formal schools, flexi schools, non-formal programmes and community projects.

The Congregation invites Catholic men who feel drawn to a life of 'Religious' commitment, the community life and ministry of the Christian Brothers to contact any Christian Brother and share this interest. If the great Congregation founded by Edmund Rice is to live on, we need generous and idealistic young men to join it.

Yet, the charism (special gift of the Holy Spirit) given to Edmund and his Brothers, is not only for men called to a life of Religious commitment. The Holy Spirit blesses all, who through God's providence come into contact with Edmund's Brothers with the charism – teachers, students, etc. The Brothers invite all so gifted, to join in nurturing the charism and strengthening the ministry.



# EIGHT ESSENTIALS OF A CHRISTIAN BROTHERS' INSTITUTION

1. The Institution as Good-News for all.
2. Awareness of God in our lives.
3. Building a school family.
4. Compassion for the weak.
5. Concern for the whole person.
6. Striving for excellence
7. Teaching of commitment to serve the nation's youth
8. Education for Peace and Justice

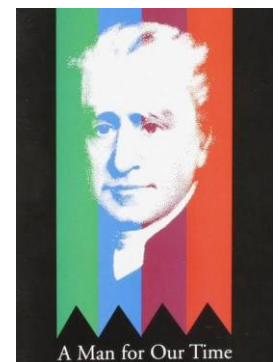
## EDMUND RICE EDUCATION INDIA

- ❖ **FROM WITHIN** – An Edmund Rice Educational Institution is one where every individual follows in the footsteps of Edmund and is appreciative of all faith traditions. It nurtures a community that is ever conscious of a deeper inner power.
- ❖ **WALK WITH** – An Edmund Rice Educational Institution builds communities of care and compassion characterized by right relationship based on our shared innate dignity and integrity.
- ❖ **STAND TALL** – An Edmund Rice Educational Institution instils a deep sense of self-worth and dignity in every individual, empowering them to take their place in Indian society and make a difference.
- ❖ **GATHER ROUND** – An Edmund Rice Educational Institution seeks to build inclusive communities that welcomes all and through a liberating education challenges unjust structures that exclude, while we seek a better world.

Have courage, the good seed will grow up in the children's hearts later on.  
One thing you can be sure of: that whilst you work for God, whether you succeed or not,  
he will amply reward you.



~ Edmund Rice





## SCHOOL ANTHEM AND COLUMBAN SONG

### SCHOOL ANTHEM

Chorus      We sing praises of you St. Columba  
Scholars of Columba's we  
Dare to be wise always  
Sincere and constant we  
This is our motto that guide us  
Through life eternally  
This truth we learn in our days of youth  
Gives us strength in fraternity.

1.      With glory glows the spirit of S.C.S.  
Marking all our efforts with true success  
And our Alma Mater seals us as a chosen band  
We all work together for the glory of our land.
2.      Pride in carrying our banners of green and gold  
Banners that will lead us towards, all our goals  
Service to others and our nation's good  
We all come together in godly brotherhood.

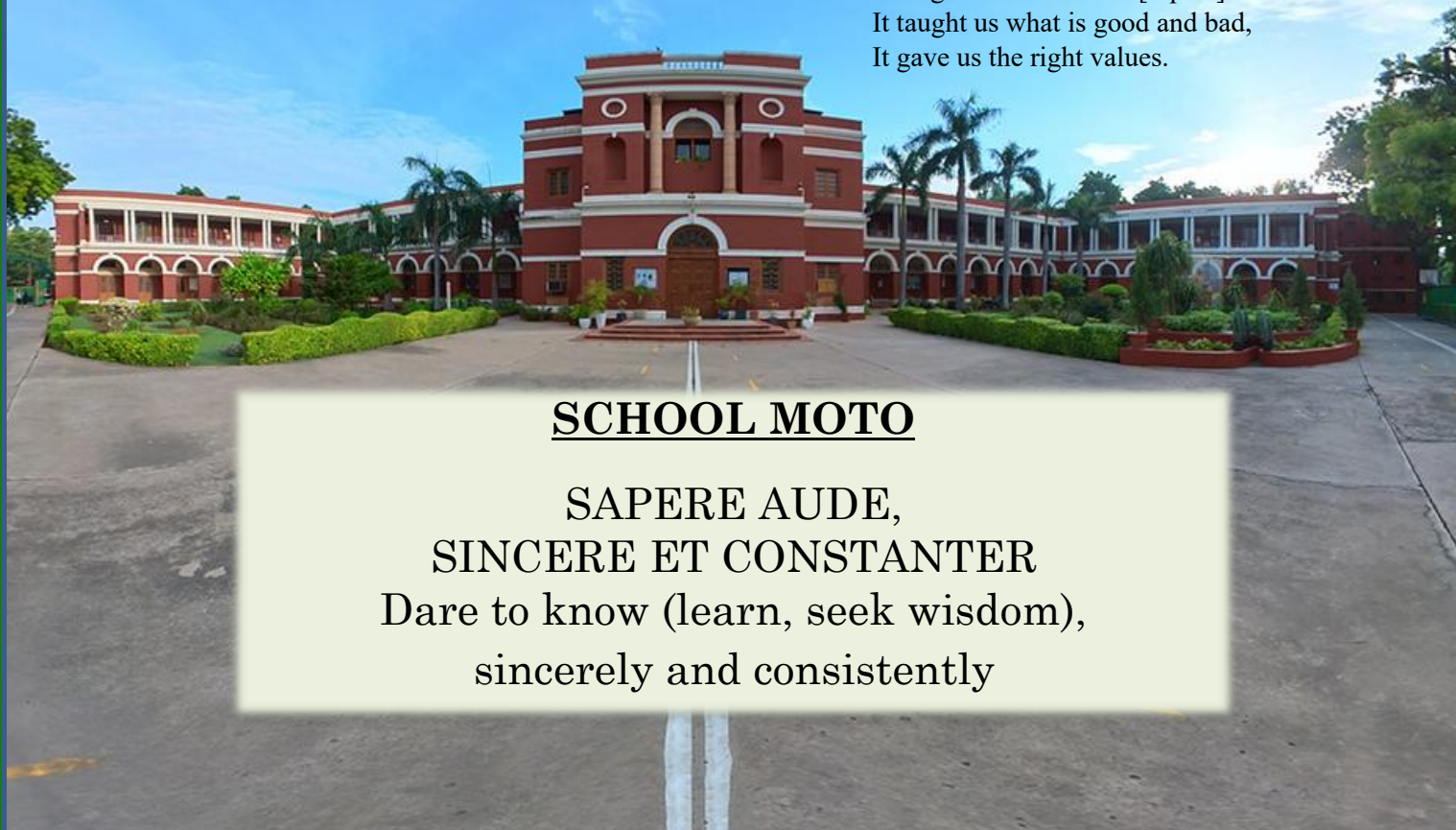
### COLUMBAN SONG

Chorus:      Columbas is a wonderful school,  
'tis our own [repeat]  
So sing all Columbans, sing  
with heart and soul.  
Columbas is a wonderful  
school, 'tis our very own. [repeat]

1.      Little we know what Columbas does,  
Little as we are. [repeat]  
But when step into life so big,  
we know what Columbas did.
2.      Columba is a part of us,  
Important it shall be. [repeat]  
When we grow into men so big,  
Columbans we still shall be.
3.      Columbas taught us all we know,  
It taught us what to do. [repeat]  
It taught us what is good and bad,  
It gave us the right values.

### SCHOOL MOTO

SAPERE AUDE,  
SINCERE ET CONSTANTER  
Dare to know (learn, seek wisdom),  
sincerely and consistently





# Edmund Rice Hymns

There was born a man, long ago,  
He heard his Father calling him.  
But how can I help, Lord,  
How may I lend a hand?  
Just look around you and you'll know.

He saw the young ones, with no place to go,  
No money for an education, so they miss out.  
But Edmund gave what he had and started a  
school,  
A place to learn in the faith of God.

**Edmund Ignatius Rice, today we celebrate your  
life,  
You were the guiding light to them who followed  
you.**

And still today, throughout the world  
They live and teach in your way.  
And it's to these ones we owe a lot  
The fam'ly of Edmund Ignatius Rice



*Edmund Rice ~  
educating the hearts  
and the minds of  
the young.*

## PRAYER TO EDMUND

The soft light of the morning,  
Your heart raised to your God.  
Rough roads and green valleys,  
All graced ways you trod.

**Blessed Edmund, we implore you,  
May we follow in your ways:  
In faith and ever joyful,  
Love and serve God all our days.**

The bright light of the noontime,  
Brought healing to the poor.  
Broken lives and those in trouble  
Were welcomed at your door.

The soft light of the evening,  
Your heart raised up in prayer.  
Swirling mists in shadowed valleys  
Your loved God ever near.



## WHERE TO NOW EDMUND?

*We are called, we are gifted*

*We learning to respond to the needs of the times*

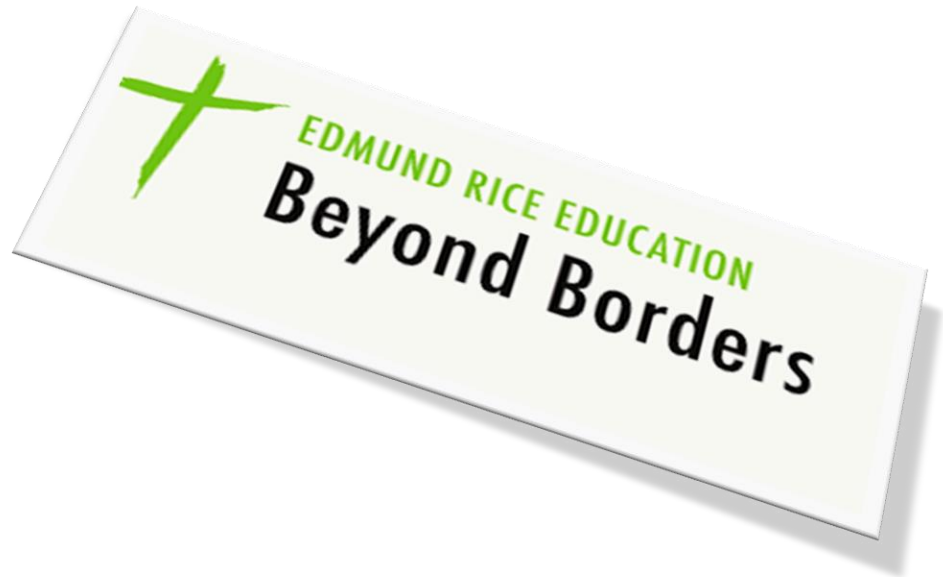
*We are living here today.*

*We are called, we are lifted*

*We are hanging on your word.*

*Where to now Edmund?*

*Where would you go now?*

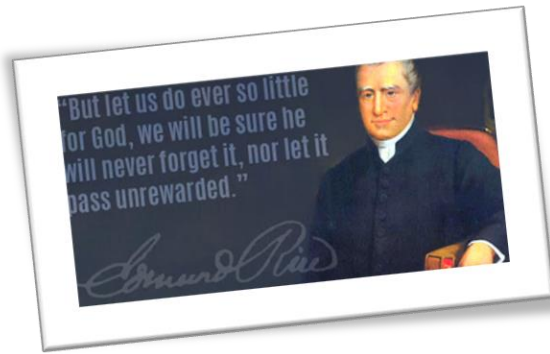


Go to each other,  
Yes that's what Jesus said,  
Serve one another,  
That's exactly what you did.  
Out on the edges,  
The shadows,  
A star was burning bright,  
To guide the young ones,  
You taught them to claim their human right,  
You said "Its ours to choose, choose life"  
In God the healing ain't what you're fearing  
God is revealing through the pride of the poor standing tall.

New seeds are blowing on a dry and dusty day  
God does the growing if we trust enough to wait  
Our world is shifting and changing and we don't have  
any chance  
To find direction, which you showed us.  
One way to make a start  
Your prayer was 'Live Jesus in our hearts'  
Help us be prayerful, to be strong yet gentle  
May all we build be in respect for the Earth, Our good Earth.







### **EDMUND RICE PRAYER**

O God, we thank you for the life of Blessed Edmund.

He opened his heart to Christ present in those oppressed by poverty and injustice.

Grant us the courage and compassion of Edmund as we seek to live lives of love and service. We ask this through Christ, Our Lord. Amen.

### **EDMUND RICE**

Dear God, our Father, Edmund heard you Son's Word; "Go help the poor, sell all your own: seek me alone."

He longed to teach to ev'ry land as Jesus planned,  
The story of your love for all,  
He followed then

His torch today help us to bear everywhere  
That youth would win the world to right,  
But need your light.  
That Edmund's life may still inspire  
Young souls with fire.  
Grant, Lord, that he for virtues prized  
Be canonized.



## **EDMUND RICE ANTHEM**

Gifted by the Spirit and nourished by the Word,  
You listened humbly to learn what God desired.  
God, the source of life and love,  
Favoured all your days.  
We name you, Blessed Edmund Rice.  
We sing our song of praise.

**Faith gave you hope, a strength which never died.**  
**Hope gave you patient trust, the love of God revealed.**  
**Love guided ev'ry deed. Blessed Edmund Rice,**  
**You lived a life of joyful sacrifice.**  
Called to follow Jesus Christ,  
You heard his voice so clear:  
Come, never falter, and challenge ev'ry fear.  
Many others followed you, caught your vision's fire.  
You lead us, Blessed Edmund Rice.  
Your deeds of love inspire.

Sent to serve God's people, enriching lives of youth,  
You strove with vision for justice, mercy, truth.  
Teaching us compassion, living with the poor.  
We love you, Blessed Edmund Rice.  
We praise you evermore.



## **OUR LORD'S PRAYER**

**Our Father in heaven, holy be Your name; Your  
Kingdom come, Your will be done on earth as it is in  
heaven. Give us this day our daily bread; and forgive us our trespasses  
as we forgive those who trespass against us; and lead us not into  
temptation, but deliver us from evil. For thine is the kingdom power and  
the glory forever and ever. Amen**



## **SONGS / HYMNS**

### **1. SONG FOR THE NATIONS (MAY WE BE A SHINING LIGHT)**

***Chris Christensen***

**May we be a shining light to the nations  
A shining light to the peoples of the Earth  
Till the whole world sees the glory of your name  
May your pure light shine through us**

**May we bring a word of hope to the nations  
A word of life to the peoples of the Earth  
Till the whole world knows there is a salvation through Your name  
May your mercy flow through us**

**May we be a healing balm to the nations  
A healing balm to the peoples of the Earth  
Till the whole world know the power of your name  
May your healing flow through us**

**May we sing a song of joy to the nations  
A song of praise to the peoples of the Earth  
Till the whole world rings with the praises of Your name  
May your song be sung through us**

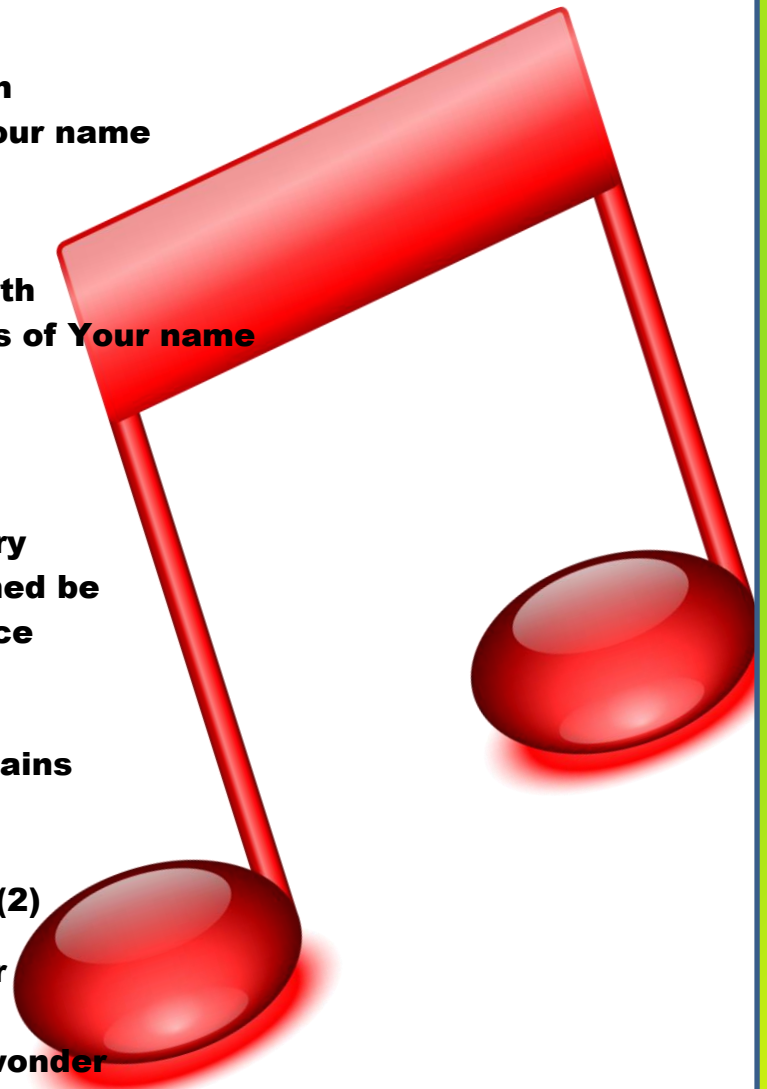
### **2. YOU RAISE ME UP-*Josh Groban***

**When I am down and, oh my soul, so weary  
When troubles come and my heart burdened be  
Then, I am still and wait here in the silence  
Until you come and sit awhile with me**

**You raise me up, so I can stand on mountains  
You raise me up, to walk on stormy seas  
I am strong, when I am on your shoulders  
You raise me up... To more than I can be (2)**

**There is no life - no life without its hunger  
Each restless heart beats so imperfectly  
But when you come and I am filled with wonder  
Sometimes, I think I glimpse eternity**

**You raise me up, so I can stand on mountains  
You raise me up, to walk on stormy seas  
I am strong, when I am on your shoulders  
You raise me up... To more than I can be (2)**



### **3. MAKE ME A CHANNEL OF YOUR PEACE- *St. Francis of Assisi***

**Make me a channel of your peace  
Where there is hatred let me bring your love  
Where there is injury, your pardon, Lord  
And where there's doubt, true faith in you**

**Oh, master grant that I may never seek  
So much to be consoled as to console  
To be understood as to understand  
To be loved as to love with all my soul**

**Make me a channel of your peace  
Where there's despair in life let me bring hope  
Where there is darkness, only light  
And where there's sadness ever joy**

**Make me a channel of your peace  
It is in pardoning that we are pardoned  
In giving to all men that we receive  
And in dying that we're born to turn around**

### **4. LET THERE BE PEACE ON EARTH**

**Let there be peace on Earth  
And let it begin with me.  
Let there be peace of Earth  
The peace that was meant to be.  
With God as our Father  
Brothers and Sisters are we  
Let us walk with each other in perfect harmony.  
Let peace begin with me.  
Let this be the moment, now!**

**With every step I take,  
Let this be my solemn vow:  
To take each moment each  
And live each moment  
In peace eternally  
Let there be peace on Earth  
And let it begin with me**





## **5. GIVE THANKS WITH A GRATEFUL HEART**

**Give thanks with a grateful heart  
Give thanks to the Holy One  
Give thanks because He's given Jesus Christ, His Son**



**Give thanks with a grateful heart  
Give thanks to the Holy One  
Give thanks because He's given Jesus Christ, His Son**

**And now let the weak say, "I am strong"  
Let the poor say, "I am rich  
Because of what the Lord has done for us"**

**And now let the weak say, "I am strong"  
Let the poor say, "I am rich  
Because of what the Lord has done for us"**

**Give thanks with a grateful heart (with a grateful heart)  
Give thanks to the Holy One (to the Holy One)  
Give thanks because He's given Jesus Christ, His Son**

**Give thanks with a grateful heart (with a grateful heart)  
Give thanks to the Holy One (to the Holy One)  
Give...**

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### **10000 REASONS**

**Bless the Lord O my soul  
O my soul  
Worship His Holy name  
Sing like never before  
O my soul  
I'll worship Your Holy name**

**And Your heart is kind  
For all Your goodness  
I will keep on singing**

**Ten thousand reasons  
For my heart to find**

**The sun comes up  
It's a new day dawning  
It's time to sing Your song again  
Whatever may pass  
And whatever lies before me  
Let me be singing  
When the evening comes**

**And on that day  
When my strength is failing  
The end draws near  
And my time has come  
Still my soul will  
Sing Your praise unending**

**You're rich in love  
And You're slow to anger Your name is great**

**Ten thousand years  
And then forevermore**

## THE 17 SUSTAINABLE DEVELOPMENT GOALS

*Today in the face of massive depletion of world's life-supporting resources, we have to change our practices and each of us has to work towards building a more sustainable future. To help all nations of the world to move forward in this direction, the General Assembly of the United Nations announced the "Agenda 2030". The 17 Sustainable Development Goals (SDGs) contained therein describe the frame of our common global efforts.*

*The SDGs are the agenda that can help us to transform our world by tackling multiple challenges humankind is facing to ensure well being, economic prosperity, and environmental protection.*



## CARE. COMPASSION. COURAGE

### *SOCIAL JUSTICE EDUCATION & COMMUNITY OUTREACH 2023-24*

**Social Justice Education & Community Outreach** is an integral part of our school academic program. It aims to form the minds and hearts of our students so that they grow into responsible citizens with a heart for those who are underprivileged and on the edges of our society. Our objective is to nurture a spirit of selfless love, undying peace, ceaseless gratitude, and deep compassion in our students. We seek to form them into young men who will live a life of virtue, goodness, and integrity.

Our Social Justice Education curriculum has evolved largely from the 17 Sustainable Development Goals formulated by the United Nations. Hence, we carefully plan our Social Justice curriculum every year around national and global issues that need our urgent attention and action. Themes like Climate Change, Gender Equality, Sustainable Living, and Ending Poverty have been our focus over the past few years. **Embedding Justice in the Curriculum** – which means linking elements of Social Justice and Human/Earth Rights Education into all our academic subjects/topics and school programmes – has been our theme since 2020 and in this academic year as well we will work in the same direction. The objective is that the entire school ethos is one of openness, inclusion, sensitivity, and awareness of the rights and dignity of each living being, especially of the less privileged and oppressed, and care for our planet.

Community Outreach is a key feature of the Social Justice Education Programme. Our school collaborates with various NGOs and we try to reach out to as many as possible who can benefit from our care and assistance. Last year we collaborated with groups that work in ration collections, food distribution, care for the elderly and persons with disabilities, and E-waste recycling. We also have a Justice Education Society, a Justice News Desk, and an Eco-Club so that our students can learn how to become conscious and aware citizens of the world through creative writing, journalism, interactive sessions, competitions, workshops, and other such mediums. Our school community has last year collaborated with other schools, especially of the Edmund Rice Network (both nationally and internationally), and various other stakeholders to create a more diverse and vibrant learning experience for our students. We also have volunteering opportunities and research-based projects so that they learn how to be responsible and conscientious participants/leaders in the fields of ecological activism, advocacy, and social service.

At SCS, more than just 'giving' (which in itself is noble), the school will attempt to foster a critical mindset in our students so that they learn to question oppressive structures and work for the transformation of our society. Our aim will always be that our students be made aware of the 'cry of the poor' and the 'cry of the earth'. We aim to raise their sensitivity and knowledge on the rights and dignity of all beings and the Earth, our Common Home, so that they develop a sense of brotherhood and altruism in their life choices. It is our prayer that like our Founder, Blessed Edmund Rice, we may live a life of generous self-giving and relentless courage so that we may be ever faithful in our service to the world and all of God's creation.



# SAFETY AT SCHOOL

## I. DISASTER MANGEMENT

The school has taken the following steps towards disaster management:

- Emergency numbers are displayed on all the corridors of the Junior, Middle and Senior Section buildings.
- A safe and effective evacuation plan has been created for emergency conditions like fire, earthquake etc.
- Fire extinguishers and firefighting equipment have been installed on all the floors of the three buildings.
- Effective alarms are fitted in the offices of the three section heads.
- A daily headcount is done in all the classes.
- All visitors are issued passes to mark and authorize their entry.  
**M-** Maintenance, **P-** Parents, **V-** Visitors. Photo IDs are checked at the Gate.
- All students and staff in the School have an ID card with their relevant details.
- Regular upkeep and maintenance of fire safety equipment and conduct of mock drills for evacuation to check and enhance the safety preparedness of the school are done.



## II. CHILD PROTECTION



Children are the most vulnerable in any society. At St Columba's we commit to formulate systems to protect children from physical, emotional and sexual abuse. The Protection Officers in their respective Centre of Activity strive for identification, prevention and reporting of any kind of child abuse thereby committing to create awareness and a safe environment for children. The Protection Officer is a member of a Centre of Activity appointed to ensure that all protective measures for safeguarding children are in place and implemented. Any kind of child abuse – bullying, physical, sexual, emotional must be reported to the Protection Officer by anyone who observes or witnesses it.

(i) Mrs. Pooja Guglani  
[poojaguglani@stcolumbas.edu.in](mailto:poojaguglani@stcolumbas.edu.in)  
Protection Officer  
Junior Section

(ii) Mrs. Poornima Dhasmana  
[dv@stcolumbas.edu.in](mailto:dv@stcolumbas.edu.in)  
Protection Officer  
Middle Section

(iii) Mrs. Namrata Menezes  
[nmz@stcolumbas.edu.in](mailto:nmz@stcolumbas.edu.in)  
Protection Officer  
Senior Section

## III. SHOWW (Act against Sexual harassment of Women in the Workplace)

At St. Columba's we respect the safety and equality of all persons on campus. Accordingly, all School Staff have been through a process of training to build on and strengthen this culture in school and society. All persons who enter the campus are also protected in a similar manner. Should any woman feel sexually harassed on campus, or if such is noticed, the incident is to be brought immediately to the attention of the any of the following persons belonging to the school's Internal Complaints Committee

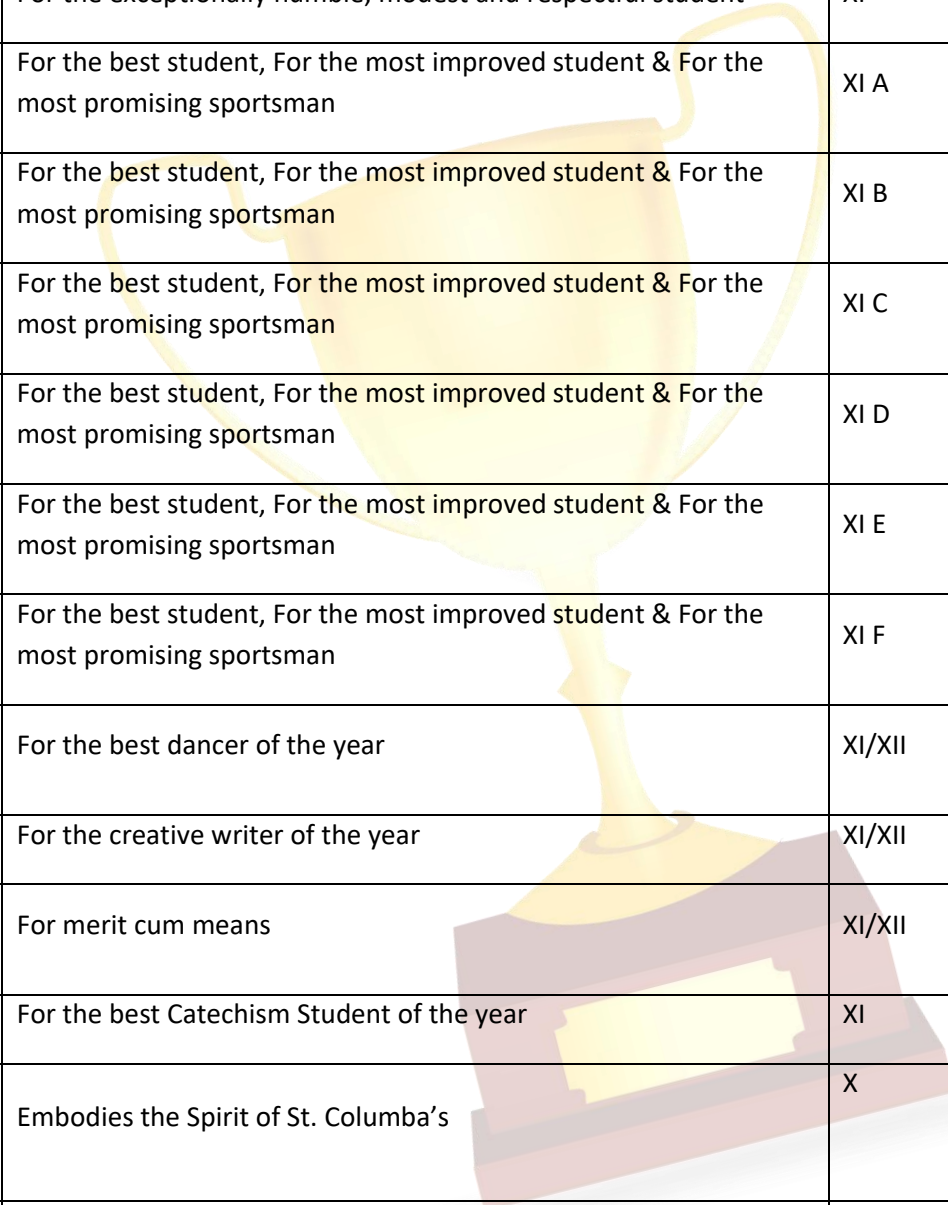
- Presiding Officer: Mrs. Kavita Das, Principal, St. John's School, Chandigarh
- Mrs. Namrata Menezes (St. Columba's, Senior School)
- Mrs. Gail Pereira (St. Columba's, Middle School)
- Mr. Tejinder Singh (St. Columba's, Middle School)
- Mrs. Rupa Dey (St. Columba's, Junior School)

# SCHOLARSHIPS AND AWARDS

<u>AWARD</u>	<u>ACHIEVEMENT CRITERIA</u>	<u>CLASS</u>
Ravel Singh Rajinder Kaur Charitable Trust Scholarship	For securing first position, second position & third position in CBSE Examination	XII
Ravel Singh Rajinder Kaur Charitable Trust Scholarship	For scoring the highest marks in Mathematics in CBSE Examination (shared by)	XII
Tejesvi Kumar Memorial Award	For Merit cum Benefit Scholarship in Computer Science	XII
K L Bhugra Award sponsored by Mr Jagsagar Chand of 1979 batch	For scoring the highest marks in Chemistry in CBSE Examination	XII
R N Dasgupta award sponsored by Mr Jagsagar Chand of 1979 batch	For scoring the highest marks in Physics in CBSE Examination	XII
Vedant Mehra Memorial Awards	For scoring the highest marks in English, Mathematics, Biology, Accountancy, Computer Science, Business Studies, IT Tools, Informatics Practices, Engineering Graphics, Physical Education, Web Applications, History, Psychology, Economics, EPS, Political Science, Applied Mathematics in CBSE Examination	XII
Mavie Memorial Award	For the overall academic topper in IT in CBSE examination	XII
Brother Rice Awards	For standing first in Humanities Stream, IT Stream, Commerce Stream, Science Stream in CBSE Examination	XII
Remal Das Lachhmi Bai Bhatia Community Outreach Award	For service before self	XII
Vedant Mehra Memorial Award	For the best Sportsman of the Year	XII
Lt Col Sebastian Manuel Scholarship	For the Best All Rounder Christian Student	XII
Rishab Gambhir Award	For the Best Cricketer of the year	XII
Bro. F. J Steinmeyer Award	For the Best Student Representative of the academic year	XII
Vijay Srinivasan Award	For Brotherhood and Service in Senior School	XII
Lal Bahadur Shastri Award	For the Columban of the Year	XII
Sword of Honour and Br Foley Award	For excellence in academics, co-curricular and extra- curricular activities and exemplary conduct	XII
Br Oman Award	For the first runner-up for the Sword of Honour	XII

Br Richard Butler Award	For the best Catechism Student of the year	XII
Aseem Chaturvedi Award	For the Overall Best Speaker	XI & XII
Rajan Chandok Award	The most improved student in Accountancy and Business Studies	XI, XII
K L Bhugra Award sponsored by Mr Jagsagar Chand of 1979 batch	For scoring the highest marks in Chemistry	XI
R N Dasgupta award sponsored by Mr Jagsagar Chand of 1979 batch	For scoring the highest marks in Physics	XI
Debashish Chatterjee Memorial Awards	For scoring highest marks in Mathematics, Chemistry, Physics, Biology, Accountancy, Computer Science, Business Studies, English, IT Tools, Informatics Practices, Engineering Graphics, Physical Education, Web Applications, History, Psychology, Economics, EPS, Political Science	XI
Debashish Chatterjee Memorial Awards for Overall Class XI Topper	For scoring the highest aggregate marks in the Commerce/Science Stream	XI
Pradeepta Roy Choudhury Award	For the overall academic topper	XI
Lal Bahadur Shastri Annual Scholarship	Merit cum Means	XI
Dr. H. S. Sethi Memorial Award	For the most improved student in Biology	XI & XII
Ravel Singh Rajinder Kaur Charitable Trust Scholarship	For scoring the highest, second highest and the third highest aggregate marks	XI
Subhadra-Som Award	For the most improved student in Physics.	XI
Br. Finn "Good Person" Award	For displaying outstanding qualities of the heart	XI
Ishaan Bhattacharya Memorial Award	For the most talented student	XI
Mr. Aimond Award	For the Second Best Speaker of the Year	XI/XII
Sujit and Salim Ahmed Scholarship	For all round excellence	XI
Sunil Jain Economics Award	For scoring the highest marks in Economics	XI
Sunil Jain Merit Scholarships	Merit cum Means	XI





P.N Clarke Awards formerly known as the Anita Vaid Award for the Best Speaker of the year	For the most promising Debater of the year	XI & XII
The Phoenix Award	For the student who has arisen a winner, beating all life challenges.	XII
Edmund Rice Award	For the exceptionally humble, modest and respectful student	XI
Br Mc Grath awards	For the best student, For the most improved student & For the most promising sportsman	XI A
Br Corbett awards	For the best student, For the most improved student & For the most promising sportsman	XI B
Br O'Donovan awards	For the best student, For the most improved student & For the most promising sportsman	XI C
Br O'Farrell Awards	For the best student, For the most improved student & For the most promising sportsman	XI D
Br McPhilemey Awards	For the best student, For the most improved student & For the most promising sportsman	XI E
Br Bennett Awards	For the best student, For the most improved student & For the most promising sportsman	XI F
Sulab Singh Jaswal Memorial Award	For the best dancer of the year	XI/XII
Rajive Chandra memorial award	For the creative writer of the year	XI/XII
Rajive Chandra Memorial Scholarship	For merit cum means	XI/XII
Br Columban Dohnney Award	For the best Catechism Student of the year	XI
Columban of the Year Award	Embodies the Spirit of St. Columba's	X
Ravel Singh Rajinder Kaur Charitable Trust Scholarship Award	Top Three Performers in CBSE	X
Dr. H. B. Dingley Award	Overall First Position in CBSE	X
Vikram Bhandari Award	Highest Grade in English in CBSE	X
K. J. Thomas Award	Best Student in Catechism	X
Raman Subramanyam Award	All-Round Excellence	X

Lalita Shastri Award	Best Student in Hindi/Pratibhashali Chattra	X
Vedant Mehra Memorial Award	Highest Grade in Mathematics, Hindi/Sanskrit, English, Social Science and Science in CBSE	X
Mrs. Thomas Award	Highest Grade in Science in CBSE	X
Gaurav Mittal Award	Highest Grade in Computer Applications in CBSE	X
Sunil Jain Memorial Award	Academic Excellence	X
Br. Christopher Award	Emerging Leader in Sports and Philanthropy	X
Br. Lawrence Memorial Award	Student Who Has Shown Strength of Character and Sense of Responsibility	X
Phoenix Award	Student who Embodies the Ultimate Symbol of Strength and Renewal having Arisen a Winner Beating All Challenges	X
Deepa Bhatnagar Music Award	Most Talented and Deserving Vocalist	IX & X
Lovi Chandrashekar Award	Overall First Position	IX
Prashant Sareen Memorial Award	Highest Grade in Science	IX
Br. Morrissey Memorial Award	Highest Grade in Social Science	IX
Anubhav Mahajan Award	Highest Grade in English	IX
B.L. Grover Award	Most Improved Student in Each Section of Class 9	IX
Dr. Sushil Bhardwaj Award	Making the Greatest Improvement in Science in Each Section	IX
Dr. H. S. Sethi Award	All Round Excellence in Social Service	IX
K.L Bhugra Award	Second Highest Marks	IX
Br. C.J Fernandes Memorial Award	Highest Marks in Mathematics	IX
Irene Pereira Memorial Award	Most Deserving Student from Each Section	IX
Umesh Arora Award	Overall First Position	VIII
R.N. Dasgupta Award	First Position in Science	VIII
Anubhav Mahajan Award	First Position in Sanskrit	VII
Nipun Upadhyaya Award	Best Cricketer of the Year	VIII
Deepa Bhatnagar Protsahan Award	Most Improved Student in Hindi	VIII

Staff Society Award	Overall First Position	VII
Kuldeep Tandon	The Most Improved Student in Academics in Each Section of Class 7	VII
Pamela Bawa Award	Highest Marks in Mathematics	VII
Ramchand Dass Award	Most Improved Student	VII
Angelo Francis Mendonca Award	Sustained Effort from the Enrichment Centre	IV- VIII
Dr. Sushil Bhardwaj Award	Making the Greatest Advancement during the Academic year from the Enrichment Centre	VII, VIII
Shri. K.K. Ahluwalia Award	Most Improved Student in Each Class	V, VII, IX
CET Most Improved Batch of 1976 Award	Most Improved Student	V, VIII
Br Finn Good Person Award	For Goodness of Heart, Helpfulness, Behavior, Academic and An All Rounder	III
Shri. KK Ahluwalia Award	Economically Backward - has shown improvement in academics - well mannered	II







# Administrative Information

## ADMISSION AND WITHDRAWAL

1. The Principal reserves for himself the right to refuse admission to any boy without having to furnish a reason.
2. Formal admission is complete only after the application has been considered by the Principal, the parent informed of his decision and the admission card is signed by the Principal.
3. No pupil will be admitted to the school without a transfer certificate from the last school which he attended.
4. For the withdrawal of a pupil from the School, a calendar months' notice must be given in writing, otherwise a calendar month's fees will be charged. A full year's fees shall however be charged for any withdrawal that occurs after 120 days of the commencement of the academic year.
5. A student must be withdrawn from the school if he does not pass the class in 2 years.
6. Transfer Certificate can be obtained only after all the dues have been paid. Duplicate copies of Transfer Certificate are ordinarily not issued. In special cases such certificates will be issued after verification, on payment of Rs. 500/-.
7. A duplicate copy of the report card can be obtained on payment of Rs. 500/-.
8. Duplicate transcripts will only be made available to a student if a photocopy of the original is attached and on payment of Rs. 500/-.
9. Students whose fees have not been cleared will not have their names included in the class list the following year.
10. Students who remain absent without prior sanction for TWO consecutive School weeks shall be struck off the rolls without explanation.
11. Parents MUST inform the school in writing regarding any absence beyond 2 days. However, every absence must be noted and signed by Parents on the assigned page in the diary.
12. If a student is re-admitted, a re-admission fee has to be paid.

## CURRICULUM, EXAMINATIONS AND PROMOTIONS

1. Students are prepared for the Central Board of Secondary Education Examination, Classes- X & XII.
2. Regular assessments are a feature. Attendance for these is compulsory. The final results are declared on the cumulative marks obtained throughout the year. Hence, attendance for all tests and exams is essential. If the management deems that extra classes are required, then students will be expected to stay back / attend these classes.
3. The pass mark and promotion criterion will be as per CBSE norms.
4. **If the student is unwell, he should stay at home.**
5. A student who uses unfair means during an assessment, will be given zero marks for that subject, and UM (Unfair Means) will be noted in the report card. Repetition of the same will result in stern action.
6. **All fees due are to be paid before the commencement of the exams.**
7. **Students whose session fees have not been cleared will not have their names included in the classlist in the following session.**
8. A duplicate copy of the report card can be obtained on payment of Rs.500/-
9. Duplicate transcripts will only be made available to a student if a photocopy of the original is attached and on payment of Rs. 500/-

### Junior Section

The students in the Junior Section are given 'grades' in the Report Card based on the work done in class (class responses, neatness in the work, maintenance of exercise books, participation in class discussions and activities) and regular class/ term assessments. A holistic remark is given on the progress of each child in every term.

### Middle Section\*

TERM -1			TERM -2		
EXAM	Classes	Marks	EXAM	Classes	Marks
PA-1	4 - 10	20 marks	PA-2	4 - 8	20 marks
Subject Enrichment 1	4 - 10	5 marks	PA-3	9	20 marks
Portfolio Assessment 1	4 - 10	5 marks	Subject Enrichment 2	4 - 10	5 marks
Multiple Assessment 1	4 - 10	5 marks	Portfolio Assessment 2	4 - 10	5 marks
Term-1 Exam	4 - 7	60 marks	Multiple Assessment 2	4 - 10	5 marks
Term-1 Exam	8	80 marks	Pre-Board 1 & 2	10	80 marks
PA-2	9 - 10	80 marks	Term-2 Exam	4 -7	60 marks
			Term-2 Exam	8 - 9	80 marks

**\*Promotion & Assessment is subject to change as per CBSE Directives.**

### Senior Section

#### Class XI

TERM 1		TERM 2	
PA -1	40 marks	PA-2	40 marks
Class Assessment 1	10 marks	Class Assessment 2	10 marks
Mid Term Exam	100 marks	Annual Exam	100 marks

**Final Promotion:** [50% of T1 + 50% Of T2]

#### ClassXII

TERM 1		TERM 2	
PA -1	40 marks	Pre-Board-1	100 marks
Class Assessment 1	10 marks	Pre-Board-2	100 marks
Mid Term Exam	100 marks		



## **CODE OF CONDUCT FOR PUPILS**

1. Students are not permitted to use the school telephone except in urgent cases and with permission.
2. While changing classrooms between periods, pupils should move in silence and in an orderly and disciplined manner in a line with hands behind their backs.
3. All items belonging to the student must have his full name, current class and section.
4. The school is not responsible for goods or money lost. Students are requested not to wear expensive watches. Money should not be borrowed, lent or articles of any nature exchanged for cash or kind.
5. When the school is in session, the students are strictly forbidden to leave the class without an Out-pass or the school premises without a Gate-pass.
6. During recess and at the assembly no student is to remain in the classroom.
7. Mobile phones are NOT allowed for students in school.
8. Magazines, books and other print / digital material, not part of the book-list , should only be brought to school with the written permission of a teacher/Head. Written permission for this must be with the student.
9. We believe our boys are gentlemen and so we discourage abusive language which offers disrespect to anyone. Derogatory remarks pertaining to one's appearance, culture, religion etc., are frowned upon and stern action will be taken if there is an infringement of this rule.
10. Any expensive item brought to school will be confiscated and returned only at the end of the term.
11. The management views with grave concern the consumption of alcohol or substance abuse of any sort and seeks the active cooperation of parents.
12. Each child is under our care and protection. We attempt to see that violence is not done either to or by him. Bullying and ragging will not be condoned.
13. St. Columba's is an English medium school. Thus, all instruction is given in English. Students are to converse in English while in school. Parents are requested to impress upon their children the importance of this and to ensure that English is one of the languages of communication at home.
14. The student's identity card must be worn at all times in school.

# **RULES OF DISCIPLINE**

1. The Management, acting through the Principal, reserves the right to resigning the charge of any pupil, who is deemed unsatisfactory. In such cases the Principal is not bound to give any reason.
2. Latecomers and absentees must enter their late-for-school record in the diary, to be signed by the teachers and parents respectively.
3. Any leave taken must be formally asked for, by the parents.
4. In case of long leave, prior written permission of the Principal must be obtained. In case of illness, (for more than three days) a medical certificate must be submitted within three days of absence.
5. Pupils are strictly forbidden to leave the school premises during the regular school hours. Permission to do so may be granted only by the Principal/Administrator and the respective Headmistress.
6. Irregular attendance, habitual idleness, neglect of homework, disobedience and disrespect towards the members of the School Staff will be dealt with severely.
7. Attendance is compulsory on the first day of a new academic session and on the day before and the day after the summer/winter break (for each academic year). Attendance is also compulsory before and after Dussehra / Diwali / Christmas / Easter break.
8. Attendance, adding to 75% of the total number of working days, is compulsory for students.
9. Teachers in this school are not permitted to give private tuitions to the pupils from their own classes.
10. Pupils who are accompanied by attendants should never leave school alone. In case of a delay, they should report to the school office. Pupils must be picked up punctually after school timings for dispersal.
11. Parents and guardians are not allowed to visit their wards or teachers in the classroom without the permission of the Principal/Administrator or the respective Headmistress.
12. Pupils must understand that a school is judged by the discipline and conduct of its students. They should always be polite and courteous to each other, to their teachers and elders and treat the helpers with respect.
13. Any kind of damage done to the school premises must be made good and will be viewed seriously by the authorities.
14. Any damage to hardware or software of a computer allocated to a student must be made good. If repeated, the student will not be permitted to use the computer.
15. No PARKING is permitted on the pavement just outside the school, nor between the parked vehicles.
16. The stipulated uniform must be worn smartly by students under all circumstances.

## **NON - ACADEMIC**

1. Provision is made for games, sports, athletics and swimming.
2. Swimming facilities are provided for certain classes during school hours. In such cases, each boy in the class is expected to take part for his own health and well-being.
3. Pupils must attend games and other activities outside school hours when required to do so and participation in such circumstances will be deemed compulsory by the school authorities. Exemption may be granted on a written request from parents. Such exemption should not be lightly sought as games play an important part in the student's all-round education.

## **TRANSPORT RULES**

1. All students should obey the respective staff/guard/monitors, the driver and conductor of their mode of transport. Silence and calm must prevail when coming to school each morning. You may catch up on sleep, prayer or study.
2. The staff/guard/monitor should check the entry of a new person in his/her vehicle.
3. Any quarrel/fight and dispute, should be reported to the vehicle in-charge at the earliest. It is imperative that a certain decorum be maintained in the vehicle at all times.
4. In case of any mishaps in the vehicle, please call 100 and inform the school office immediately. (23363134, 23363462).
5. Misbehaviour in the vehicle, violence in school, participation in groups and damage to property – these are considered major disciplinary violations. Reports of violence in any form in or out of the school shall result in the rustication of the pupil/s concerned.
6. "Safety saves" so avoid travelling on footboards and any unnecessary movement in the vehicle. Heads, Elbows, Arms, etc., should not be sticking out of windows. Do not throw things from your vehicle into passing vehicles. It is not funny, it is rude and you could be fined.
7. Travel with the permission of the concerned authority in the vehicle.
8. Do not get on/off the vehicle while it's moving, or at the signals/crossings, etc.
9. Use of foul language and carrying objectionable material are punishable offences, as is bullying of smaller and vulnerable individuals.

# A STUDENT'S RIGHTS AND RESPONSIBILITIES

- ✓ **Right: I have the right to be happy at St. Columba's and to be treated with understanding.**
  - Responsibility: It is my responsibility to respect the rights of others. It is my responsibility to treat others with understanding, not to laugh at others, tease them or try to hurt their feelings.
  
- ✓ **Right: I have a right to be treated respectfully and fairly.**
  - Responsibility: It is my responsibility to treat others with respect. It is my responsibility to accept the authority of school staff. It is my responsibility to be truthful and treat others fairly.
  
- ✓ **Right: I have a right to be safe.**
  - Responsibility: It is my responsibility not to do anything which may threaten or cause danger to myself and others. It is my responsibility to tell teachers if there is any danger around my classroom or in the school environment.
  
- ✓ **Right: I have a right to expect my property to be safe.**
  - Responsibility: It is my responsibility not to steal, damage or destroy the property of others. It is my responsibility to take proper care of school property.
  
- ✓ **Right: I have a right to a good education at school.**
  - Responsibility: It is my responsibility to be well behaved in class and to create a class atmosphere which facilitates teaching-learning. It is my responsibility to keep up-to-date with work in class and homework, to attempt every assessment task and to attend school regularly and punctually.
  
- ✓ **Right: I have a right to be protected against threats to my health.**
  - Responsibility: It is my responsibility as a member of the school, not to smoke, take alcoholic drinks or drugs or influence other students to do so, either at school, or while traveling to or from school or at any other event organized by the school.
  
- ✓ **Right: I have a right to have a pleasant, clean and well-maintained school and environment.**
  - Responsibility: It is my responsibility to care for the school environment – to keep it neat and clean, free of litter.
  
- ✓ **Right: I have the right to benefit from the good name of the school**
  - Responsibility: It is my responsibility to behave in such a manner that society will respect the good name of the school.
  
- ✓ **Right: I have a right to make decisions for myself**
  - Responsibility: It is my responsibility to make sensible decisions and to face the consequences of my decisions, actions or lack of action.



## EXPECTATIONS FROM PUPILS

### 1. ***Our School Community expects that you will...***

- show pride in your school and present a good image especially by behaving yourself when in public and particularly on your way to and from school.
- display your school spirit by participating in school activities enthusiastically and not sitting at home on a Saturday school day.
- make the necessary arrangements to stay back after school hours to participate in academic, sports and co-curricular activities whenever required.
- respect school property and report immediately any damage to school property that you observe being done. This is not sneaking.
- **not bring objectionable books, magazines or periodicals to the school. i pods and other electronic gadgets are also prohibited.**
- not use unfair means during tests. Such improper conduct is unworthy of a Columban and can lead to severe penalties. **Cheating teaches nothing, Ultimately, you are the loser.**

### 2. ***Your Teachers expect that you will...***

- show them and your fellow-students courtesy and respect at all times.
- come to class on time and bring all necessary materials with you.
- complete assignments carefully and on time.
- put your hand up show your name- write large on the second last page of your copy book or display your name card to ask / answer questions: do not **blurt** out of turn.

### 3. ***The Members of the School community, especially your fellow students, expect that you will...***

- not interfere with their person by bullying or violence or use of foul language and discourage others who do so.
- be responsible for your actions and accept the consequences.

# EXPECTATIONS FROM PARENTS/GUARDIANS

## **1. The School expects that you will...**

- ☐ be available, if it is necessary, to discuss aspects of your child's behaviour at school. His discipline record is in this book. Tearing out papers; losing the physical diary will not be condoned.
- ☐ sign messages, circulars, progress reports or other similar documents when requested to do so, to avoid putting your child through any inconvenience.
- ☐ check the school diary / eCare App daily as it forms a link between the school and the parents.
- ☐ ensure that your son is not absent on the first or last day of the school term without prior permission.
- ☐ be responsible to give a comprehensive medical report of any ailment / allergy /condition of the child which needs the school's special attention.
- ☐ come to pick up your child if called to school for any medical emergency.
- ☐ check your son's bag before leaving for schools to ensure that no dangerous or objectionable material is brought to school.
- ☐ make sure the child is sensitized towards COVID protocols.

## **2. The teaching staff expects that you will...**

- ☐ feel free to contact an individual teacher during his/her free periods by taking prior permission from the Principal/Administrator and the respective Headmistress if you wish to discuss a matter of concern to you or your child.
- ☐ be open to listening to the teacher's opinion regarding your child's behaviour or performance even when the observations are less than complimentary.

## **3. Other parents expect that you will...**

- ☐ exert firm parental discipline in cases where your child's behaviour is distracting others from the quality of learning opportunities for others in the class.
- ☐ strongly discourage your boy from displaying aggression towards other children irrespective of any provocation.
- ☐ keep your child at home if he is suffering from contagious diseases like mumps, measles, chicken- pox, whooping cough, conjunctivitis, H1N1, viral fever, COVID-19, etc. The child is to be sent to school only with a doctor's fitness certificate.

## RECOMMENDATIONS TO THE PARENTS

1. Parents are requested to remain regularly in touch with the day-to-day studies of the child and also keep in contact with the school through the school diary.
2. Private tuitions are strongly discouraged. It is important that a child develops the habit of working and studying on his own under the guidance of parents.
3. Parents are requested to check the school diary daily and take note of and sign the remarks made in the diary.
4. Parents should make it a point to attend the Parent-Teacher Meeting on the given date. The school administration will take a serious view of parents regularly absenting themselves from such meetings.
5. In all official correspondence with the school, the full name of the child, registration number as well as the class and roll number should be stated.
6. All circulars sent must be read and acted upon.
7. Kindly ensure that your child packs his school diary/books/note books/pen/pencil box as per the timetable for school every day to avoid being overloaded. No child should carry more than 2-3 Kgs in his bag.
8. Saturday school, when so stated, is a working day and you cannot keep your child at home and expect to make up the loss.
9. Parents are not permitted to make video recordings of any proceedings in school or outside the school area.
10. Parents will not be permitted to enter the school premises without the Parent I-Card.
11. Parents are expected to give an extra mask to the child, in case the mask being worn by the child is damaged or lost while in school.
12. Ensure that the child is commuting back and forth from school in a safe vehicle and that the driver is complying to the rules of the transport department.
13. Do fill the fitness Google form before the child starts for school from home (Only during hybrid classes).

# EXPECTATIONS FROM TEACHERS

## *Teachers should...*

1. embody the Christian Brother school philosophy in his/her professional relationships with the students, with each other and with all members of the school community.
2. avoid taking leave unless truly essential. Children suffer as substitutions cannot replace regular teachers.
3. place his/her professional expertise at the service of the students.
4. not accept any job of a remunerative character from any source other than the school or give private tuitions except with the permission of the Head of the school.
5. not enter into any monetary transaction with a student or parent or publisher or those desirous of seeking admission into the school.
6. listen to the pupil's point of view and try to understand their individual problems.
7. inform parents at an early stage if the child is involved in some form of substance abuse or persistent and /or major disciplinary problem.
8. be available to the parents to talk over issues related to their child's behaviour (after having made an appointment).
9. avoid corporal punishment, which achieves nothing and brings in an atmosphere of fear.
10. keep updating herself/himself with new strategies to bring innovation in teaching.



## To be worn with pride (SMARTLY): THE SCHOOL UNIFORM

Uniform	Summer		Winter	
	Junior Section	Middle & Senior Section	Junior Section	Middle & Senior Section
<b>Trousers/ Shorts</b>	White shorts	IV- V White shorts VI- XII White trousers	Worsted grey flannel	Worsted grey flannel
<b>Shirt</b>	White Checked with school Insignia ( KG)  White with School Insignia (Classes 1- 3)	White with School Insignia	White with School Insignia (Class 3)  Lemon Polo neck (KG - 2)	White with School Insignia
<b>Shoes</b>	Black with Velcro double strap	Regular below ankles, polished, plain black leather with laces (no buckles and studs)	Black with Velcro double strap	Regular below ankles, polished, plain black leather with laces
<b>Socks</b>	Plain white	Plain white	Dark Grey	Dark grey
<b>School Belt</b>	Bottle green canary yellow striped	Bottle green, canary yellow striped	Bottle green, canary yellow	Bottle green, canary yellow striped
<b>Patka/Turban (Sikh Boys)</b>	White	White/ bottle green (middle school) White/bottle greenXI-XII	Bottle green	Bottle green/ white
<b>School Cap</b>	Yellow-Green	Yellow-Green	Bottle green (Woollen)	Bottle green (Woollen)
<b>School Tie</b>			Bottle green canary yellow striped	Bottle green, canary yellow striped
<b>Pullover</b>			Bottle green	Bottle green with V-neck
<b>Scarf/Muffler</b>			Bottle green	Bottle green
<b>School Blazer</b>			Bottle green with polished brass buttons	Bottle green with polished brass buttons. Dark Grey Tracksuit Jacket (IX - XII)
<b>School Platinum Jubilee Sweatshirt</b>			Official	Official
<b>P.T. days Uniform</b>	White shorts and T-Shirt as per class colours Section A – Red Section B – Yellow Section C – Green Section D – Blue Section E –Mauve	Track pants House T-shirts	Grey Tracksuit	Tracksuit (light grey for IV-VIII), (dark grey for IX-XII)
<b>P.T. days Shoes</b>	White with Velcro double strap	White canvas keds/ sports shoes IV- X White sport shoes XI –XII	White with Velcro double strap	IV- X White canvas keds/ sports shoes White sport shoes XI - XII
<b>Physical Education</b>				Black shorts & coloured house T-Shirts (XI-XII)

**\*Mandatory:** ID cards to be worn throughout the day, displayed visibly, as a part of the uniform.

# Examination Schedule (2023-24)

(Subject to change in case of unexpected declaration of holidays)

## Middle School

PA1 CL 4 TO 10								
Date	Day	CL 4	CL 5	CL 6	CL 7	CL 8	CL 9	CL 10
13th Jul	Thu	ELL	ELL	SKT/SPN/GER	SKT/SPN/GER	SKT/SPN/GER		
14th Jul	Fri	C.Sc	C.Sc	C.Sc	C.Sc	C.Sc	C.Sc	C.Sc
17th Jul	Mon	ENGLISH	SCIENCE	HINDI	ENGLISH	MATHS	SCI/PAT	SST/EBS
18th Jul	Tue	HINDI	SST	MATHS	SST	HINDI	ENGLISH	MAT/CA
19th Jul	Wed	MATHS	HINDI	ENGLISH	SCIENCE	SCIENCE	MAT/CA	HIN/PAINT
20th Jul	Thu	SST	MATHS	SST	MATHS	SST	HIN/PAINT	SCI/PAT
21st Jul	Fri	SCIENCE	ENGLISH	SCIENCE	HINDI	ENGLISH	SST/EBS	ENGLISH

TERM 1 CL 4 TO 8 AND CL 9, 10 PA2								
Date	Day	CL 4	CL 5	CL 6	CL 7	CL 8	CL 9	CL 10
6th Sep	Wed	ELL	ELL	SKT/SPN/GER	SKT/SPN/GER	SKT/SPN/GER		
8th Sep	Fri	C.Sc	C.Sc	C.Sc	C.Sc	C.Sc	C.Sc	C.Sc
11th Sep	Mon		MATHS		SST		MAT/CA	
12th Sep	Tue	HINDI		SCIENCE		HINDI		SST/EBS
13th Sep	Wed		SST		ENGLISH		HIN/PAINT	
14th Sep	Thu	ENGLISH		HINDI		SCIENCE		ENGLISH
15th Sep	Fri		ENGLISH		SCIENCE		ENGLISH	
16th Sep	Sat	SCIENCE		MATHS		MATHS		SCI/PAT
18th Sep	Mon		HINDI		MATHS		SCI/PAT	
19th Sep	Tue	MATHS		SST		SST		HIN/PAINT
20th Sep	Wed		SCIENCE		HINDI		SST/EBS	
21st Sep	Thu	SST		ENGLISH		ENGLISH		MAT/CA

PA2 CL 4 TO 8 AND CLASS 9 PA3							
Date	Day	CL 4	CL 5	CL 6	CL 7	CL 8	CL 9
16th Nov	Thu	ELL	ELL	SKT/SPN/GER	SKT/SPN/GER	SKT/SPN/GER	
17th Nov	Fri	C.Sc	C.Sc	C.Sc	C.Sc	C.Sc	C.Sc
20th Nov	Mon	SCIENCE	ENGLISH	SCIENCE	MATHS	ENGLISH	SCI/PAT
21st Nov	Tue	HINDI	SCIENCE	ENGLISH	SCIENCE	SST	HIN/PAINT
22nd Nov	Wed	MATHS	SST	MATHS	ENGLISH	HINDI	MAT/CA
23rd Nov	Thu	ENGLISH	HINDI	SST	HINDI	SCIENCE	ENGLISH
24th Nov	Fri	SST	MATHS	HINDI	SST	MATHS	SST/EBS

PREBOARD 1		
29th Nov	Wednesday	C.Sc
1st Dec	Friday	ENGLISH
4th Dec	Monday	SST/EBS
6th Dec	Wednesday	SCI/PAT
8th Dec	Friday	HIN/PAINT
12th Dec	Tuesday	MAT/CA

PREBOARD 2		
8th Jan	Monday	SCI/PAT
10th Jan	Wednesday	HIN/PAINT
12th Jan	Friday	MAT/CA
16th Jan	Tuesday	SST/EBS
18th Jan	Thursday	ENGLISH

TERM 2 EXAM 4 TO 8 AND TERM EXAM CLASS 9							
Date	Day	CL 4	CL 5	CL 6	CL 7	CL 8	CL 9
14th Feb	Wed	ELL	ELL	SKT/SPN/GER	SKT/SPN/GER	SKT/SPN/GER	
15th Feb	Thu	C.Sc	C.Sc	C.Sc	C.Sc	C.Sc	C.Sc
19th Feb	Mon	SST		MATHS		MATHS	
20th Feb	Tue		ENGLISH		SCIENCE		SST/EBS
21st Feb	Wed	MATHS		ENGLISH		HINDI	
22nd Feb	Thu		HINDI		HINDI		ENGLISH
23rd Feb	Fri	HINDI		SST		SST	
24th Feb	Sat		SCIENCE		MATHS		SCI/PAT
26th Feb	Mon	ENGLISH		HINDI		SCIENCE	
27th Feb	Tue		SST		SST		MAT/CA
28th Feb	Wed	SCIENCE		SCIENCE		ENGLISH	
29th Feb	Thu		MATHS		ENGLISH		HIN/PAINT

## Senior School

CLASS XII PA1 & HALF YEARLY EXAMINATION					
PA-1	HALF YEARLY EXAMINATION	CLASS XII - A/B (COMMERCE)	CLASS XII - C/D (SCIENCE)	XII - E (HUMANITIES)	XII - F (INFO TECH)
15.05.2023	12.09.2023	ACCOUNTS	PHYSICS	HISTORY	PHY. EDUCATION
16.05.2023	14.09.2023	MATHS / INFO	MATHS/ PSYCHO (SCIENCE)	MATHS/ POL. SC.	ENTREPRENEURSHIP (066)
17.05.2023	16.09.2023	ECONOMICS	C.SC. / BIO / E.G.	ECONOMICS	WEB APPLICATIONS
18.05.2023	19.09.2023	B.STUDIES	CHEMISTRY	PSYCHOLOGY	INFO TECH
19.05.2023	21.09.2023	ENGLISH	ENGLISH	ENGLISH	ENGLISH
20.05.2023	22.09.2023	SIXTH SUBJECT EXAMINATION	SIXTH SUBJECT EXAMINATION	SIXTH SUBJECT EXAMINATION	SIXTH SUBJECT EXAMINATION

CLASS XII PRE-BOARD 1 & 2					
P.B.-1	P.B-2	CLASS XII - A/B (COMMERCE)	CLASS XII - C/D (SCIENCE)	XII - E (HUMANITIES)	XII - F (INFO TECH)
30.11.2023	09.01.2024	ENGLISH	ENGLISH	ENGLISH	ENGLISH
02.12.2023	11.01.2024	ECONOMICS	C.SC. / BIO / E.G.	ECONOMICS	WEB APPLICATIONS
05.12.2023	15.01.2024	ACCOUNTS	PHYSICS	HISTORY	PHY. EDUCATION
07.12.2023	17.01.2024	MATHS / INFO	MATHS/ PSYCHO (SCIENCE)	MATHS/ POL. SC.	ENTREPRENEURSHIP (066)
11.12.2023	19.01.2024	B.STUDIES	CHEMISTRY	PSYCHOLOGY	INFO TECH
13.12.2023	20.01.2024	SIXTH SUBJECT EXAMINATION	SIXTH SUBJECT EXAMINATION	SIXTH SUBJECT EXAMINATION	SIXTH SUBJECT EXAMINATION

CLASS XI PA1 & HALF YEARLY EXAMINATION					
PA-1	HALF YEARLY EXAMINATION	CLASS XI - A/B (COMMERCE)	CLASS XI - C/D (SCIENCE)	XI - E (HUMANITIES)	XI - F (INFO TECH)
15.05.2023	11.09.2023	ENGLISH	ENGLISH	ENGLISH	ENGLISH
16.05.2023	13.09.2023	ACCOUNTS	PHYSICS	HISTORY	PHY. EDUCATION
17.05.2023	15.09.2023	B.STUDIES	CHEMISTRY	POLITICAL SC.	INFO TECH
18.05.2023	18.09.2023	ECONOMICS	C.SC. / BIO / E.G.	ECONOMICS	WEB APPLICATIONS
19.05.2023	20.09.2023	MATHS/ INFO	MATHS/ PSYCHO (SCIENCE)	MATHS/ PSYCHO	ENTREPRENEURSHIP
20.05.2023	22.09.2023	SIXTH SUBJECT EXAMINATION	SIXTH SUBJECT EXAMINATION	SIXTH SUBJECT EXAMINATION	SIXTH SUBJECT EXAMINATION

CLASS XI PA2 & ANNUAL EXAMINATION					
PA-2	ANNUAL EXAMINATION	CLASS XI - A/B (COMMERCE)	CLASS XI - C/D (SCIENCE)	XI - E (HUMANITIES)	XI - F (INFO TECH)
20.11.2023	20.02.2024	ENGLISH	ENGLISH	ENGLISH	ENGLISH
21.11.2023	22.02.2024	ACCOUNTS	PHYSICS	HISTORY	PHY. EDUCATION
22.11.2023	24.02.2024	B.STUDIES	CHEMISTRY	POLITICAL SC.	INFO TECH
23.11.2023	27.02.2024	ECONOMICS	C.SC. / BIO / E.G.	ECONOMICS	WEB APPLICATIONS
24.11.2023	29.02.2024	MATHS/ INFO	MATHS/ PSYCHO (SCIENCE)	MATHS/ PSYCHO	ENTREPRENEURSHIP
28.11.2023	01.03.2024	SIXTH SUBJECT EXAMINATION	SIXTH SUBJECT EXAMINATION	SIXTH SUBJECT EXAMINATION	SIXTH SUBJECT EXAMINATION



# SCHEDULE FOR SPORTS ACTIVITIES 2023-2024

(Subject to change as per organisers discretion)

S.NO	COMPETITION / COACHING / TOURNAMENTS	DISCIPLINE	CLASSES	DURATION
1	INTER CLASS MATCHES	FOOTBALL , BASKETBALL, CRICKET , BADMINTON, T.T.	6th - 12th	11th April - 20th May
2	OUT STATION TOURNAMENT	BR. FORAN FOOTBALL TOURNAMENT MT. ABU	SCHOOL TEAM	23rd April - 26th April
3	Inter School Tournament	LT. COL. Tulet Cricket (FAPS)	SCHOOL TEAM	APRIL/MAY
4	SUMMER COACHING	FOOTBALL , BASKETBALL, CRICKET , BADMINTON, T.T. , SWIMMING & ATHLETICS	KG - 12th	May- 10th June
5	Inter School Tournament	DSA OPEN FOOTBALL LEAGUE	SCHOOL TEAM	JULY
6	Inter School Tournament	BR. MOHINI FOOTBALL TOURNAMENT (MSM)	SCHOOL TEAM	JULY
7	Inter School Tournament	OLIVE ANTHONY MEMORIAL FOOTBALL TOURNAMENT (MSM)	SCHOOL TEAM	JULY
8	Inter School Tournament	DIANA JONES FOOTBALL LEAGUE (MSM)	SCHOOL TEAM	JULY
9	REGULAR COACHING & SCHOOL TEAM	FOOTBALL , BASKETBALL, CRICKET , BADMINTON, T.T. & ATHLETICS	SCHOOL TEAM	8th July - 31st January
10	REGULAR COACHING	SWIMMING	SCHOOL TEAM	
11	OUT STATION TOURNAMENT	BR. REVO MIRANDA MEMORIAL FOOTBALL TOURNAMENT, ST. VINCENT	SCHOOL TEAM	13th July - 15th July
12	OUT STATION TOURNAMENT	BR. ALOYSIUS BALLANTYNE MEMORIAL BASKETBALL TOURNAMENT, ST. VINCENT	SCHOOL TEAM	13th July - 15th July
13	OUT STATION TOURNAMENT	BR. PAKENHAM MEMORIAL BADMINTON TOURNAMENT, ST. VINCENT	SCHOOL TEAM	13th July - 15th July
14	OUT STATION TOURNAMENT	FOUNDER'S TROPHY FOOTBALL TOURNAMENT, ST. PATRICK'S SCHOOL	U-17 SCHOOL TEAM	13th July - 15th July
15	OUT STATION TOURNAMENT	FOUNDER'S TROPHY T.T TOURNAMENT, ST. PATRICK'S SCHOOL	U-13 SCHOOL TEAM	13th July - 15th July
16	OUT STATION TOURNAMENT	FOUNDER'S TROPHY T.T TOURNAMENT, ST. PATRICK'S SCHOOL	U-17 SCHOOL TEAM	13th July - 15th July
17	Inter School Tournament	ZONAL & INTER ZONAL - FOOTBALL , BASKETBALL, CRICKET , BADMINTON, T.T., SWIMMING & ATHLETICS	SCHOOL TEAM	JULY - NOVEMBER

18	OUT STATION TOURNAMENT	REV. BR. FITZ PATRICK CUP, GOETHAL'S SCHOOL	U-13 SCHOOL TEAM	1st August - 3rd August
19	OUT STATION TOURNAMENT	REV. BR. FITZ PATRICK CUP, GOETHAL'S SCHOOL	U-17 SCHOOL TEAM	5th August - 8th August
20	ANNUAL CAOCHING	FOOTBALL , BASKETBALL, CRICKET , BADMINTON, T.T. , SWIMMING & ATHLETICS	KG - 12th	8th July - 31st January 2024
21	INTER HOUSE / CLASS	SWIMMING GALA	KG - 12th	28th September - 30th September
22	Inter School Tournament	PRE-SUBROTO FOOTBALL TOURNAMENT	SCHOOL TEAM	SEPTEMBER - OCTOBER
23	INTER School Tournament (T-20)	BR. OMAN CRICKET TOURNAMENT (SCS)	SCHOOL TEAM U-14 JUNIOR	1st October - 2nd October / 07th October / 08th October
24	INTER School Tournament (T-20)	BR. FOLEY CRICKET TOURNAMENT (SCS)	SCHOOL TEAM U-19 SENIOR	21st / 22nd / 24th/28th/ 29th OCTOBER
25	SPORTS DAY (SS)	INTER HOUSE ATHLETICS EVENTS / DRILL	11th & 12th	04th NOVEMBER
26	SPORTS DAY (MS)	INTER HOUSE ATHLETICS EVENTS / DRILL	4th - 10th	18th November
27	SPORTS DAY (JS)	INTER HOUSE ATHLETICS EVENTS / DRILL	KG - 3	
28	INTER SCHOOL TOURNAMENT	AMAN DOGRA FOOTBALL TOURNAMENT (VASANT VALLEY SCHOOL)	SCHOOL TEAM	NOVEMBER - DECEMBER
29	INTER SCHOOL TOURNAMENT	JATIN BEDI FOOTBALL TOURNAMENT (VASANT VALLEY SCHOOL)	SCHOOL TEAM	NOVEMBER - DECEMBER
30	INTER SCHOOL TOURNAMENT	GEORGIAN CUP CRICKET TOURNAMENT (ST. GEORGE SCHOOL)	U-14 SCHOOL TEAM	OCTOBER - NOVEMBER
31	OLD COLUMBAN ASSOCIATION	ANUUAL ONE DAY OCA TOURNAMENT	SCHOOL TEAM	DECEMBER - JANUARY

**St. Columba's School, Ashok Place  
New Delhi – 110001**

Dear Parents,

St. Columba's has always catered to a mixed economic group of students from varied backgrounds and religions.

From its very foundation a substantial number of students in St. Columba's have sought fee concessions and have been benefiting from it being granted after a verification process. That so many of these students do well in life and have become useful citizens is a great consolation to us and the school community – thus motivating us to continue our commitment to them.

It is also true that such a scheme would not have been entirely possible were it not for the generosity of many parents, ex-students benefactors and sponsors, ensuring that these children also benefit from an education that others from stable economic backgrounds enjoy.

Thus, parents are free to contribute towards the education of children in St. Columba's School on a purely voluntary basis. The amount is left to each one's personal discretion. The child that one wishes to support is also the discretion of the contributor – whether it be a specific child you may be aware of or one that you would leave to the School to decide.

If you feel inclined to help, kindly deposit contributions as Cheque or DD, made out in favour of "**St. Columba's School**". Kindly ensure it is accompanied with a short letter with special instructions, if any.

May God bless you for reaching out to those who need our care and concern.

Yours sincerely,

Br. Robert Fernandes  
Principal



2023 – 2024

Thank you