



St. Columba's School

1, Ashok Place, New Delhi, 110001

Website: www.stcolumbas.edu.in

Email: stcolumbas@stcolumbas.edu.in

Phone: 011 - 23363134 / 23363462

22nd February 2023

Dear Parents,

- ❖ The vendor assigned for sale of books and stationery will be available in the Senior School.
- ❖ The vendor assigned for uniforms will be available in the Junior School (Hindi Singing Room).

The school has organised these vendors only to facilitate easy access to the goods. Parents are free to purchase the items from any vendor of their choice as long as it is in line with the requirements of the school.

The booklist and uniform details are already available on the School Website.

The dates and timings for different classes to procure what they need is as follows:

	(8:00 AM to 11:00 AM)	(11:00 AM to 2:00 PM)
9 th March 2023	Class 1	Class 2
10 th March 2023	Class 3	Class 4
11 th March 2023	Class 5	Class 6
13 th March 2023	Class 7	Class 8
20 th March 2023	Class 9	Class 10 & 12

The counters will also be open on 14th, 15th, 16th, 17th, 21st, 22nd, 23rd, 24th and 25th March 2023 from 8:00 AM to 10:00 AM for random purchases. Parents can also go to the shops of these vendors and purchase items.

The counters in the school will not be opened on 18th March 2023 (Report Card Day) and Sundays.

Uniform that your child has outgrown but which is in good and useable condition, can be laundered and handed over to the office in your son's section, for the purpose of helping a student who may be in need.

Parents are requested to maintain decorum while on campus for the purchase of items. Entry and exit will only be permitted through the Main Gate. Movement around the school is not permitted. It is requested that you exit the campus after purchases are done.

Thanking you,

Kind regards,

Br. Robert Fernandes

PRINCIPAL
ST. COLUMBA'S SCHOOL
NEW DELHI-110001

